

**KLA PAKISTAN**

Suite # 106, Khayyam Chambers, Near Nursery
Furniture Mkt, Main Sharah e Faisal,
Karachi, Pakistan.
+92 21 34384447
+92 300 54 54 868
services@klapakistan.com
www.klapakistan.com

Pre-Requirement of Sales Tax Registration

Following are the supporting documents that thoroughly assist us in keen Sales Tax Registration:

- CNICs of all Owners, Members, Partners or passports (in case Non Resident)
- Incorporation Certificate, along with Form-III or Form A (as per companies ordinance)
- Registration certificate from registrar of Societies
- Partnership Deed (In case of Partnership)
- Certificate of maintenance of bank account in Company's name
- Tenancy / Ownership agreement along with CNIC of the Owner of the Business Premises
- Balance Sheet / Statement of Affairs / Equality of the Business
- Registration certificate from concerned country (in case of foreign company)
- Original letter on letterhead of the company, verifying the principal activity
- Paid utility bill of business premises (not older than 3 months)
- Distribution Certificate (In case of Dealership or distributor)
- List of Machinery Installed (In case of Manufacturer)

Above mentioned documents you can e-mail: services@klapakistan.com or arrange it before first meeting.

Note: Any information/ document you provide is strictly confidential and remains restricted unless your consent.

(Best of Luck)

